



HP DesignJet Z6 Printer Series  
HP DesignJet Z9+ Printer Series

Self-serve Mode User Guide



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# Table of contents

Table of contents .....	i
1 Managing Self-serve mode.....	1
Enabling and disabling Self-serve mode .....	1
Default settings in Self-serve mode.....	1
2 Operating your printer in Self-serve mode.....	2
Logging in as printer administrator from front panel .....	2
Logging out as printer administrator from front panel.....	3
Accessing as printer administrator from Embedded Web Server .....	4
Managing the Administrator account .....	4
Setting print quality by roll .....	5
General printer operation.....	6



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# 1 Managing Self-serve mode

## Enabling and disabling Self-serve mode

Self-serve can be enabled for firmware **JGR\_04\_18\_45** or higher.

To activate Self-serve mode, call your service representative.

## Default settings in Self-serve mode

By enabling Self-serve mode, the following settings are changed:

- Queue is set to ON
- Maximum number of jobs in history is set to 0
- Delete jobs on hold time is set to 2h
- Nesting is set to OFF
- Paper mismatch policy is set to Hold job and continue with next
- Automatic firmware download and upgrade is set to OFF
- Power auto-off due to inactivity is set to OFF
- Printer sleep time is set to 2h
- Administrator user is set (with the password chosen during enabling)
- Access control is set for all the front panel workflows, including the home screen itself

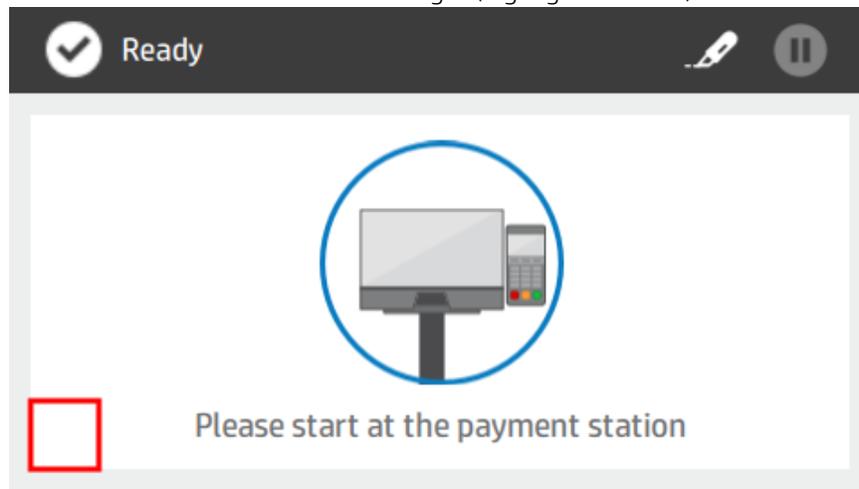
## 2 Operating your printer in Self-serve mode

In Self-serve mode, the front panel is locked so that users are not able to operate the printer without permission. To unlock the front panel and get complete control of your printer (so you can view information about the printer, change printer settings, monitor printer status, and perform tasks such as supplies replacement and calibrations) you need to log in as administrator.

You can log in as administrator from front panel or remotely from the Embedded Web Server.

### Logging in as printer administrator from front panel

In a locked printer, enable the authentication dialogue by tapping for 3 seconds on the bottom left corner of the locked widget (highlighted in red).

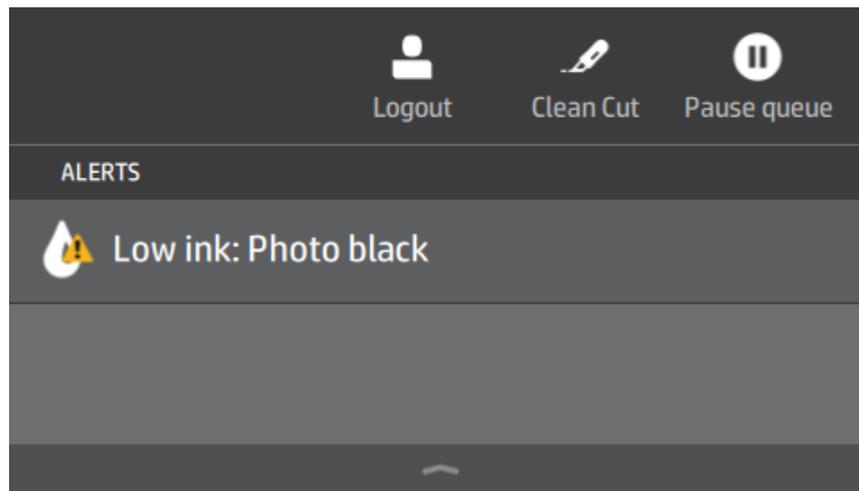


You are prompted with the authentication dialogue. Select admin and enter your administrator password to unlock the full functionality of the printer.

A screenshot of a 'Device authentication' dialog box. The title 'Device authentication' is at the top with a three-dot menu icon. Below it is the heading 'Insert your credentials'. There are two input fields: 'Username' with the text 'admin' and a blue arrow pointing right, and 'Password' with a white input box. At the bottom are two buttons: 'Cancel' on the left and 'OK' on the right.

## Logging out as printer administrator from front panel

At the top of the all-apps page, swipe down the dashboard, and tap



By default, you are automatically logged out after 3 minutes of inactivity.



**NOTE:**

To change the default time out, tap  , then **Security > User sessions**.

## Accessing as printer administrator from the Embedded Web Server

To use the Embedded Web Server on any computer, open your web browser and enter the printer's IP address in the browser's address bar. You can find your printer's IP address

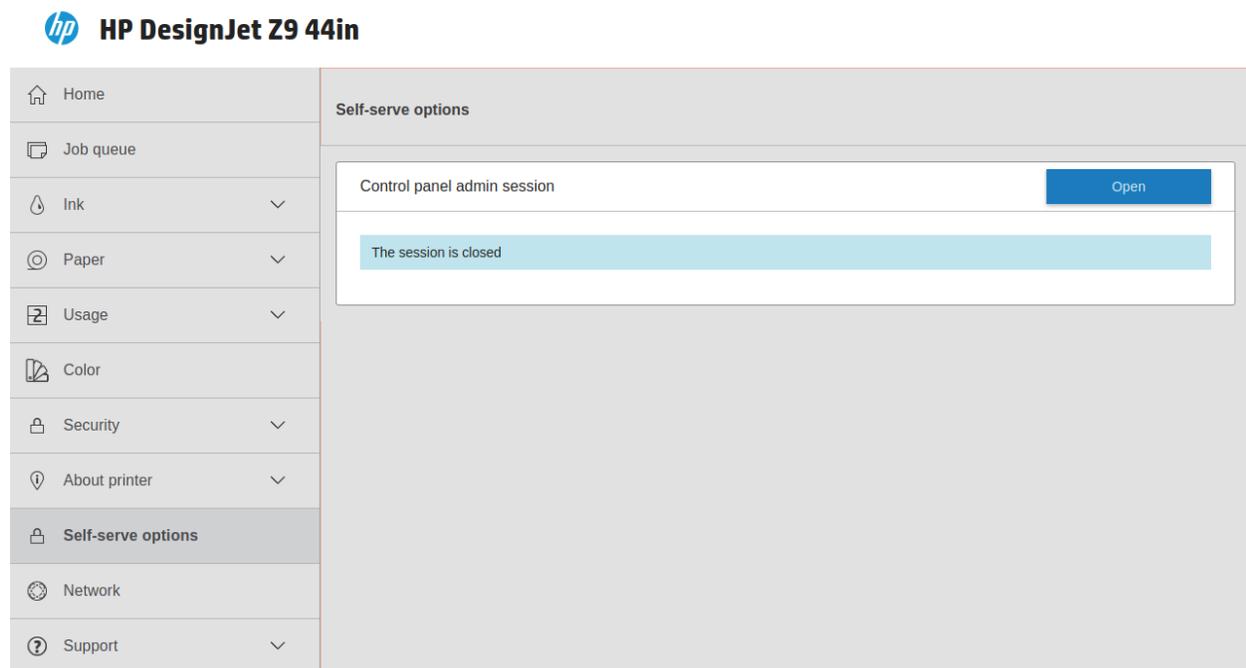
in the printer's front panel: tap  and then **Network**.

From the Embedded Web Server menu, click the Self-serve options to check the status of the administrator session in the front panel, and open or close it remotely.

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 **NOTE:** You are prompted for administrator (admin) authentication to perform these actions.

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The screenshot displays the HP DesignJet Z9 44in Embedded Web Server interface. On the left is a navigation menu with the following items: Home, Job queue, Ink, Paper, Usage, Color, Security, About printer, Self-serve options (highlighted), Network, and Support. The main content area is titled "Self-serve options" and contains a "Control panel admin session" with an "Open" button. Below this, a light blue message box states "The session is closed".

## Managing the administrator account

From the Embedded Web Server menu, click **Security** and then **Administrator password** to change the password of the administrator user account.

## Setting print quality by roll

Tap Settings , then **Default printing configuration > Print quality**. In Self-serve mode a different quality level for each roll is offered.



Print quality allows you to set the print quality to Fast, Normal, or Best.

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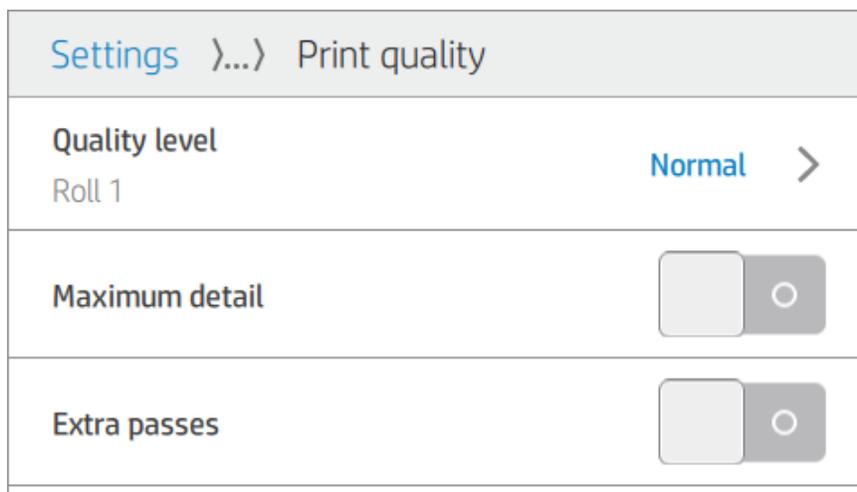
 **NOTE:** This is the default used for jobs coming from EFI™ Self-serve M600 Station, for jobs coming from other applications (such as HP Click or driver) it can be overridden.

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 **NOTE:** In single-roll models, you are offered only one quality level.

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## General printer operation

Please refer to the HP DesignJet Z6 and Z9+ Printer - User Guide(s).



**NOTE:** User guides can be accessed from:

- <http://www.hp.com/go/Z6/manuals>
  - <http://www.hp.com/go/Z9/manuals>
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